

Job Details

Job Title | Family Paralegal/Clerk

Williamsons has an excellent opportunity for a Family Paralegal/Clerk who seeks to join our Hull team. The successful candidate will preferably have experience in finances and ancillary relief and have some experience in court representation.

The successful candidate will be trained in financial relief and assist in running a caseload, supporting a senior Solicitor they will develop and learn how to undertake financial relief work, joining a team of experienced specialists Senior Solicitors and Paralegals within the field. A fantastic opportunity with unlimited potential for a competent and diligent individual who wants to progress within a firm highly regarded.

The candidate will ideally be a minimum of 2+PQE Paralegal, and will be joining an exceptional team, in a firm that has clear values and principles to enable its lawyers to achieve the best possible outcomes for their clients.

Location | 45 Lowgate Hull, HU1 1EN

Hours | Full time / Monday – Friday 08.45 – 5.00 (35 Hours)

Start date | To be agreed

Salary | To be agreed

Please Contact –

Carole Dobson

carole.dobson@williamsons.co.uk

The Role, Candidate & Benefits

The Role |

- Managing caseload with training
- Focusing on client care
- Providing the right solution and outcomes
- Working within a specialised team shadowing a senior Solicitor
- Learning finances on divorce

The Candidate |

The successful candidate will ideally have a minimum of two-year PQE, as a Paralegal and have proven experience for the role.

- Previous experience in Family Law preferred
- Calm and understanding manner
- Clear and precise communication skills
- Collaborative skills
- Excellent File Management
- Excellent written & oral skills

The Benefits |

- WeCare Wellbeing Package with Death in Service
- Company Events
- Additional Holiday Entitlement with length of service
- EOT
- Staff Concessions

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About Williamsons Solicitors

Williamsons Solicitors are a professional friendly, approachable firm with proven experience in all mainstream fields of law with a long history of serving the communities of Hull and East Yorkshire. Our 114-strong team with offices in Hull Bridlington and Driffield comprises of expert Solicitors, Chartered Legal Executives, Paralegals, and skilled support staff, working together to obtain the best results. We have a local and national profile.

Williamsons are an equal opportunity employer, we encourage diversity, creativity and good practice we are Lexcel accredited and provide training opportunities for employees to achieve their best potential.

Williamsons staff are committed to delivering the highest standard of legal services. We have a supportive collaborative team working environment.

The successful candidate will be employed to work with a tight-knit team of experienced specialists, within a busy department to manage a caseload of Private Client matters on divorce and finances.

Please Contact -

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